

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 12, 2023

7:00 P.M.

Administration Building – Boardroom

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition: Board Appreciation Week

Recommendation to accept the Treasurer's Report for August 2023 (**Attachment T**)

Recommendation to accept the minutes from the following meeting:
September 21, 2023

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item:

Presentation of Independent Audit to the Board of Education – PKF O'Connor Davies

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Long Island University – C.W. Post
Services: 2024 High School graduation at Tilles Center on June 21, 2024 (Rehearsal June 18, 2024)
Fees: Total estimated to be \$20,715.50
(Agreement is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions)
- (ii) Contractor: Glen Cove City School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Glen Cove for the 2023-24 school year
Fees: Total estimated to be \$7,500.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 22, 2023 (item B.1. (xxii)):

- (iii) *Contractor: Nicholas Center for Autism
 Services: Special Ed ABA and Vocational Training Services for the summer and school year 2023-24 as specified in the agreement
 Fees: Total estimated to be ~~\$17,200.00~~ \$21,210.00 (~~\$2,200.00~~ \$6,210.00 for the summer program; \$15,000.00 for the school year)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 22, 2023 (item B.1. (iv)):

- (iv) *Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services
 Services: Special Ed ABA Services for the 2023-24 school year as specified in the agreement *including Addendum #1*
 Fees: Total estimated to be \$4,100.00 (\$1,000.00 for the summer program; \$3,100.00 for the school year)

The following items [(v) and (vi)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget:

- (v) Contractor: Ascent: A School for Individuals with Autism
 Services: Instructional services for the 2023-24 school year
 Fees: **611 Grant**
 \$2,177.00 per student (1 student)
 Total will be \$2,177.00
- (vi) Contractor: Mid-Island Therapy Associates, LLC d/b/a All About Kids
 Services: Instructional services for the 2023-24 school year
 Fees: **611 Grant**
 \$726.00 per student Related Services (2 students)
 Total will be \$1,452.00
619 Grant
 \$238.00 per student Related Services (2 students)
 Total will be \$476.00

B.2. Recommendation to approve 2023-24 general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-9000-801	BOCES PROGS OTHER	\$14,500.00
	Subtotal	\$14,500.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-451-08-2200-801	CONSUM WKBS – HS SCI	\$14,500.00
	Subtotal	\$14,500.00

REASON FOR TRANSFER REQUEST: To cover the cost of new workbooks and review books.

- B.3.** Recommendation to approve a payment in the amount of \$19,733.71, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2023.
- B.4.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$5,878.14	MS Prof. Svcs.	2110-245-09-20MS	H20-00016	P00010
\$23,662.95	HS Prof. Svcs.	2110-245-08-20HS	H21-00023	P13

- B.5.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$44,265.00	HS Prof. Svcs.	1620-293-08-23HS	H23-00167	CI 2022 HS - 3
\$39.12	HS Reimbursables	1620-293-08-23HS	H23-00167	CI 2022 HS - 3
\$24,590.00	HS Prof. Svcs.	1620-293-08-23HS	H23-00167	CI 2022 HS - 4
\$40.35	HS Reimbursables	1620-293-08-23HS	H23-00167	CI 2022 HS - 4

- B.6. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby authorizes the District to enter into an intermunicipal agreement with the Town of North Hempstead for the provision of fuel services for the term of September 6, 2023, through September 5, 2028;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the District, subject to the terms and conditions of an agreement to be reviewed by District counsel.

- B.7.** Extraclassroom Activity Treasurer Reports (**Attachment B.7.**)
High School, August 2023
Middle School, August 2023

- B.8.** Recommendation by Sherry Ma, East Hills Principal, to declare as surplus the attached item which is no longer of use in the district and cannot be repaired. It is suggested that this item be discarded. **(Attachment B.8.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on notification as previously approved by the Committee on August 29, 2023, September 5, 12, 13, 18 and 21, 2023.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 8, 11, 12, 14, 15, 18, 19, 21, 27 and 28, 2023.
- C&I.3** Recommendation to approve Janet Rabbani to attend the ASBO New York School Business Management Workshop in Saratoga Springs, New York from November 12 through 15, 2023 at an estimated cost to the district of \$1,674.35.
- C&I.4** Recommendation to approve Lawrence Reiff to attend the NCTE (National Council of Teachers of English) Annual Conference in Columbus, Ohio from November 15 through November 19, 2023 at an estimated cost to the district not to exceed \$3,040.00.

BOARD OF EDUCATION:

- BOE.1 BE IT RESOLVED** that the Board of Education hereby appoints Michael Betts as Acting District Clerk, and further authorizes the administration of oath to Michael Betts, as Acting District Clerk. **(Adopted at the beginning of the meeting)**
- BOE.2 RESOLVED**, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report for the 2022-2023 school year submitted by PKF O'Connor Davies, LLP.
- BOE.3 BE IT RESOLVED**, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint in Case **#598709**, a copy of which has been provided to and reviewed by the members of the Board of Education.
- BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.
- BOE.4 WHEREAS**, the Board of Education has reviewed Policies 6700 (Purchasing) and 6710 (Purchasing Authority) and have determined that said policies require revision:

WHEREAS, the Board of Education wishes to adopt the following revised policy: Policy 6700 (Purchasing) and abolish Policy 6710 (Purchasing Authority) implement those changes contained therein effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting the following revised policy: Policy 6700 (Purchasing) and abolish Policy 6710 (Purchasing Authority) and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts Revised Policy 6700 (Purchasing) effective immediately. **(Attachment BOE.3)**

BOE.5 WHEREAS, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston Girls' and Boys' UFSD Fencing Teams for the 2023-2024 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' and Boys' Roslyn UFSD Fencing Teams with the East Williston UFSD Fencing Teams;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2023-2024 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

BOE.6 WHEREAS, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team for the 2023-2024 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2023-2024 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

EXECUTIVE SESSION (if needed)

Adjournment

ROSLYN PUBLIC SCHOOLS

TREASURER'S REPORT FOR THE MONTH OF AUGUST 2023

	General Fund Checking Capital One Acct#5706	General Fund Merchant Svc Capital One Acct#8555	General Fund Money Market Capital One Acct#3305	General Fund MM Gen Recovery Capital One Acct#3990	General Fund Investment NYCLASS Acct # 001	General Fund Investment Capital One Acct # 8046	Sch Lunch Checking Capital One Acct#5730	Special Aid Checking Capital One Acct # 5674
	A200.00	A200.04	A201.04	A201.05	A450.00	A201.06	C200.00	F200.01
Book Balance Beginning of Month	3,012,614.13	267,309.41	5,605,842.53	2,336,263.68	20,829,621.33	115,951.01	52,213.94	219.80
Receipts/Deposits	934,209.33	7,729.96	2,166,910.93	4,568.03	91,762.40	226.72	8,993.47	83,841.50
Total	3,946,823.46	275,039.37	7,772,753.46	2,340,831.71	20,921,383.73	116,177.73	61,207.41	84,061.30
Disbursements	3,453,130.01	221.07	3,225,102.33	0.00		0.00	7,509.01	173,977.33
Book Balance - End of Month	493,693.45	274,818.30	4,547,651.13	2,340,831.71	20,921,383.73	116,177.73	53,698.40	-89,916.03
BANK RECONCILIATION SUMMARY								
Ending balance per bank	1,212,486.60	274,818.30	4,547,651.13	2,340,831.71	20,921,383.73	116,177.73	54,263.95	16,749.03
Less : Outstanding checks	(718,793.15)						(565.55)	(106,665.06)
Deposits in Transit								
Reconciling item(Stale dated checks)								
Reconciling items-Schoenberg								
Bank's Net Balance	493,693.45	274,818.30	4,547,651.13	2,340,831.71	20,921,383.73	116,177.73	53,698.40	(89,916.03)

Winsome Elaine Ware

ROSLYN PUBLIC SCHOOLS

TREASURER'S REPORT FOR THE MONTH OF AUGUST 2023

	Capital Checking Capital One Acct #1248 H200.01	Capital Investment NYCLASS Acct #0002 H450.00	Capital Investment Capital One Acct #8034 H201.06	Capital NIBDDA Capital One Acct #8034 H201.07	T&A Net Payroll Checking Capital One Acct #2473 A200.07	T&A Payroll Checking Capital One Acct #2481 A200.06	CM Fund Checking Capital One Acct #2679 CM200.00	CM Fund Checking Capital One Acct #1260 CM200.01	Debt Svc Fund Money Market Capital One Acct #5185 V201.00
Book Balance Beginning of Month	773,305.12	197,089.12	77,300.69	5,943,571.94	624,447.36	2,164,705.25	142,157.98	125,259.13	1,196,295.19
Receipts/Deposits	2,355,538.06	868.27	151.14		1,024,721.95	1,643,206.45	307.79	244.92	2,339.08
Total	3,128,843.18	197,957.39	77,451.83	5,943,571.94	1,649,169.31	3,807,911.70	142,465.77	125,504.05	1,198,634.27
Disbursements	1,017,910.27	0.00	0.00	891,948.84	1,021,348.27	1,640,088.33			
Book Balance- End of Month	2,110,932.91	197,957.39	77,451.83	5,051,623.10	627,821.04	2,167,823.37	142,465.77	125,504.05	1,198,634.27
BANK RECONCILIATION SUMMARY									
Ending Bank Balance	2,238,184.07	197,957.39	77,451.83	5,051,623.10	656,075.38	2,168,251.26	142,354.10	125,504.05	1,198,634.27
Less : Outstanding checks	(127,251.16)				(28,255.34)	(427.89)	(3,888.33)		
Deposits in Transit									
Reconciling item					1.00				
Bank's Net Balance	2,110,932.91	197,957.39	77,451.83	5,051,623.10	627,821.04	2,167,823.37	138,465.77	125,504.05	1,198,634.27

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ROSLYN PUBLIC SCHOOLS
STATEMENT OF GENERAL FUND RECEIPTS
AUGUST 2023

Attachment T

Revenue Account	Estimated Revenue	Revenue Adjustment	Current Estimated Revenue	Current Month Revenue	Y-T-D Revenue	Y-T-D Receipt to Estimated Revenue %	Anticipated Revenue	Excess Revenue
1001.000 Real Property Taxes	101,244,831.00		101,244,831.00		(1,266,092.25)	-1.25%	102,510,923.25	
1081.000 Other Pmts in Lieu of Tax	4,550,000.00		4,550,000.00		4,944.35	0.11%	4,545,055.65	
1081.001 LIPA Pmts in Lieu of Tax	1,200,000.00		1,200,000.00				1,200,000.00	
1085.000 STAR Reimbursement	2,500,000.00		2,500,000.00				2,500,000.00	
1090.000 Interest and Earnings on Taxes					295.72			295.72
1310.001 Day School Tuition - Boundary								
1315.000 Continuing Ed Tuition	100,000.00		100,000.00		7,351.99	7.35%	92,648.01	
1315.001 Continuing Ed Services - Herricks								
1315.002 Continuing Ed Services - East Williston								
1325.000 AP Exams Fee/Charges								
1330.000 Textbook Charges								
1335.000 Oth Student - Fee/Charges								
1410.000 Admissions(From Individuals)								
1489.000 Other Charges - Services								
1489.001 Shared Prof. Development								
2228.000 Data Process Other Dist								
2230.000 Day School Tuition - Oth Dist. NYS*	2,357,316.00		2,357,316.00		52,503.00	2.23%	2,304,813.00	
2230.001 Day School Tuition - Oth Dist. Shared								
2232.000 Summer Sch. Tuition - Oth Dist. NYS*								
2232.001 Summer Sch. Tuition - Oth Dist. NYS*								
2304.000 Transportation for Other Districts	210,000.00		210,000.00				210,000.00	
2308.000 Trans for BOCES-Shuttle Svs								
2401.000 Interest and Earnings	435,000.00		435,000.00		120,912.24	27.80%	314,087.76	
2410.000 Rental of Real Property-Individuals**	75,000.00		75,000.00				75,000.00	
2412.000 Rental of Real Property-Other**								
2440.000 Rental of Buses					3,638.50			3,638.50
2450.000 Commissions								
2620.000 Forfeit of Deposits								
2650.000 Sale Scrap & Excess Material					1,385.00			1,385.00
2655.000 Minor Sales, Other								
2660.000 Sale of Real Property								
2665.000 Sale of Equipment								
2666.000 Sale of Transportation Equipment								
2680.000 Insurance Recoveries - Trans								
2680.001 Insurance Recoveries - Other								
2683.000 Self Insurance Recoveries								
2690.000 Other Compensation for Loss								
2690.005 Recovery of Misappropriated Funds								
2700.000 Reimb of Medicare D Exp								
2701.000 Refund PY Exp-BOCES Aided								
2702.000 Refund PY Exp-Contracted								
2703.000 Refund PY Exp-Other -Not Transp					34.42			34.42
2704.000 Refund PY, Appv Priv								
2705.000 Gifts and Donations								
2705.003 Gifts and Donations Increase Approp								
2730.000 MTA Payroll Tax Reimbursement								
2770.000 Other Unclassified Rev								
3060.000 Records Management								
3101 to 4960 State and Federal Aid	11,078,761.00		11,078,761.00		17,905.65	0.16%	11,519,890.13	459,034.78
5031.000 Interfund transfer Not Debt								
5050.000 Interfund Transfer for Debt	323,897.00		323,897.00				323,897.00	
5060.000 Retirement System Credits								
TOTAL	124,074,805.00		124,074,805.00		(1,057,121.38)		125,596,314.80	464,388.42
5997.000 Applied Reserves	2,700,000.00		2,700,000.00				2,700,000.00	
5050.00 Interfund Transfer Fdebit Service							1,866,250.00	
5997.816 Applied Reserves - EBLAR								
5999.917 Applied Reserves - Repairs								
5999.000 Appropriated Fund Balance	700,000.00		700,000.00				700,000.00	
5999.917 Unassigned Fund Balance								
5999.99 Est. for Carryover Encumbrance		1,258,607.02	1,258,607.02				1,258,607.02	
TOTAL	\$ 127,474,805.00	1,258,607.02	128,733,412.02				\$ 132,121,171.82	\$ 464,388.42

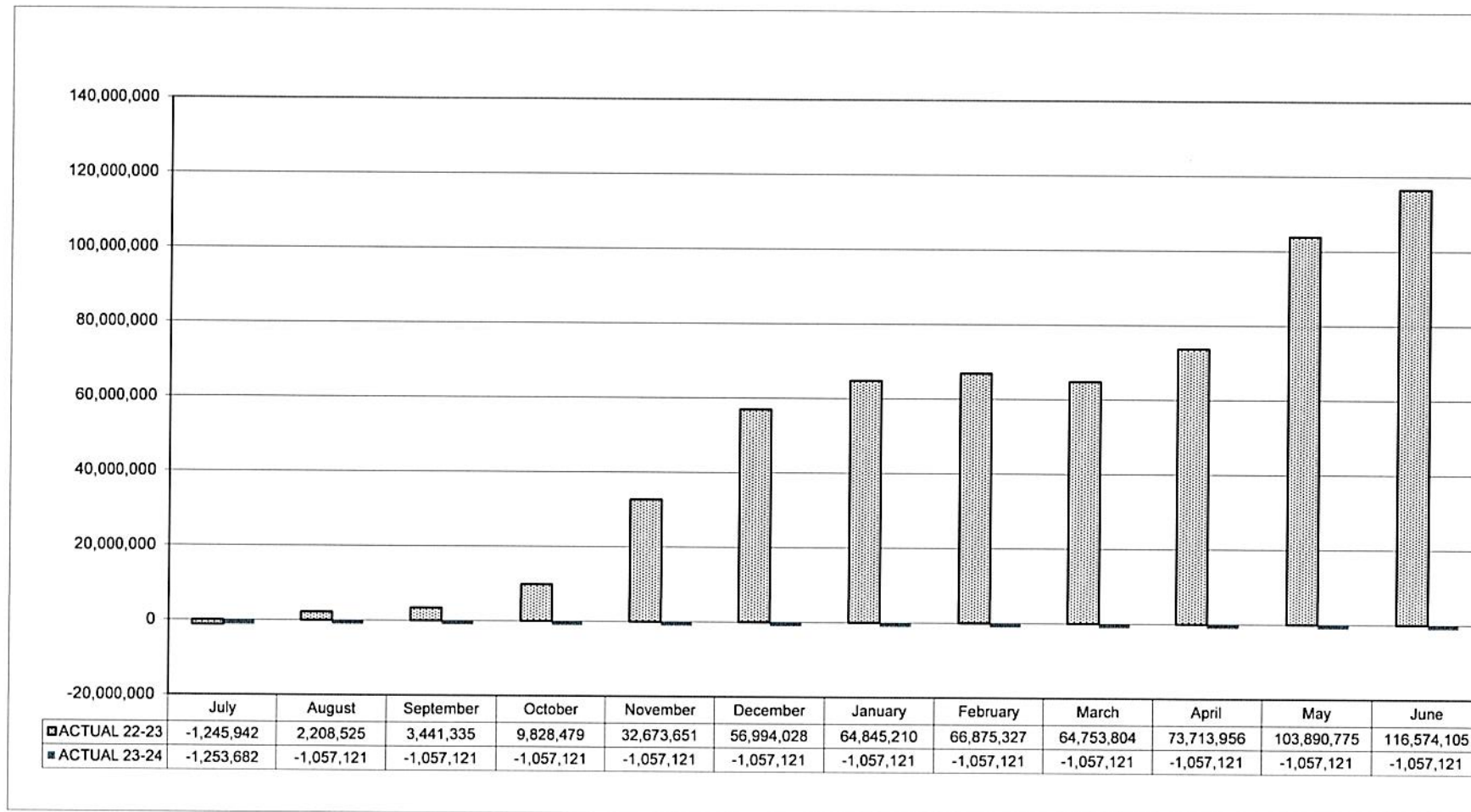
October 12, 2023

*Day School tuition is recorded as revenue when originally invoiced but has not yet been received.
**Rental of Real Property-Individuals is recorded as revenue when originally invoiced but has not yet been received.

Roslyn Public Schools

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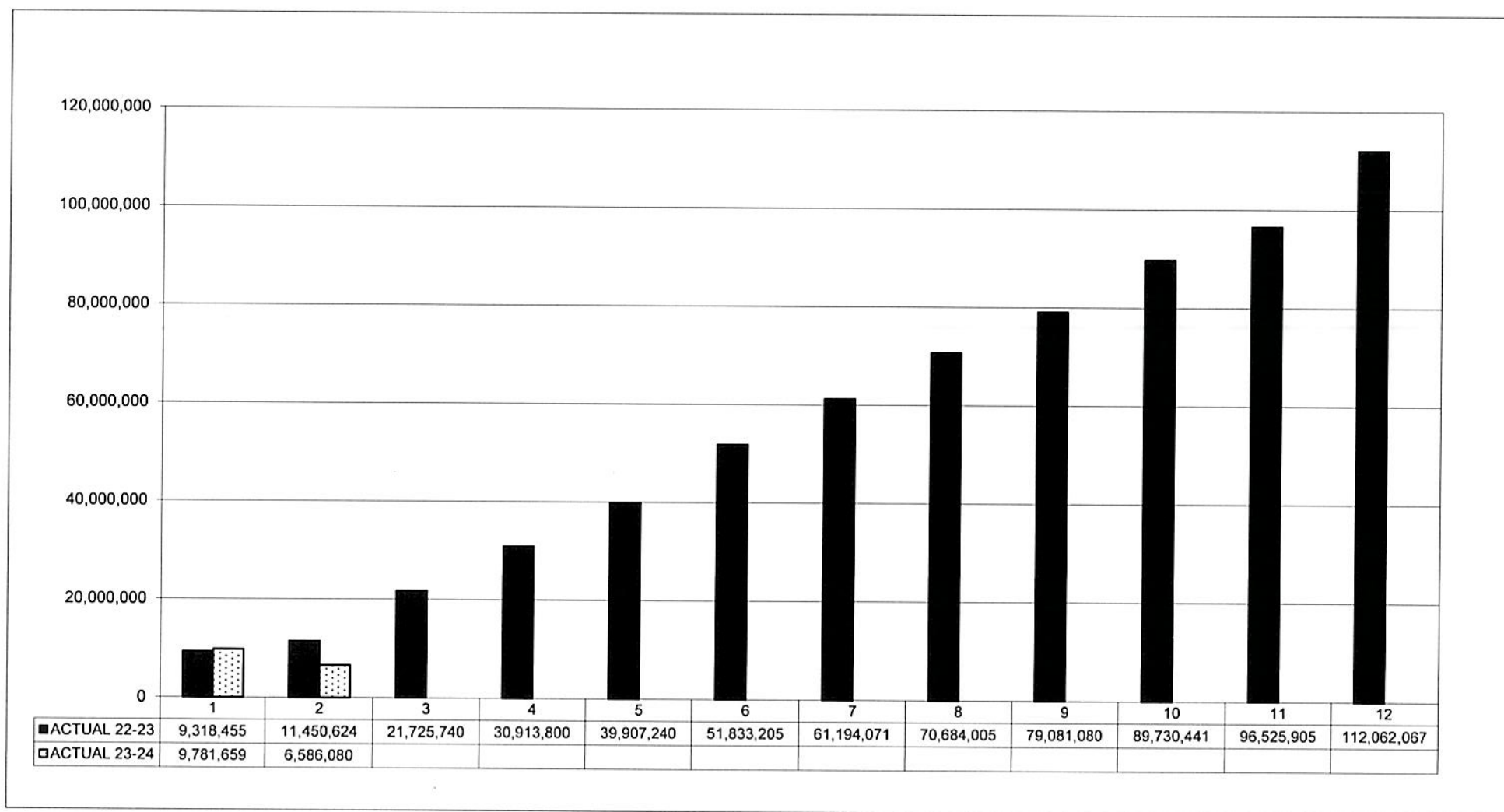
ROSLYN PUBLIC SCHOOLS
CUMULATIVE CASH RECEIPT BY MONTH - GENERAL FUND
STATEMENT OF GENERAL FUND RECEIPTS
AUGUST 2023



ROSLYN PUBLIC SCHOOLS
SUMMARY STATEMENT OF GENERAL FUND ENCUMBRANCES AND DISBURSEMENTS
AUGUST 2023

<u>Description</u>	<u>Original</u> <u>Appropriations</u> \$	<u>Appropriation</u> <u>Adjustment</u> \$	<u>Current</u> <u>Appropriations</u> \$	<u>Monthly</u> <u>Expenditures</u> \$	<u>Y-T-D Expenditures</u> \$	<u>Encumbrance</u> <u>Outstanding</u> \$	<u>Y-T-D Totals to</u> <u>Current</u> <u>Appropriation</u> %	<u>Unencumbered</u> <u>Balance</u> \$
General Support Code 1000	17,196,165.00	551,103.75	17,747,268.75	1,042,932.92	2,865,053.67	10,450,611.78	75.03%	4,404,819.76
Instruction Code 2000	62,233,668.00	368,060.11	62,601,728.11	2,748,425.28	3,913,220.84	51,636,729.57	88.74%	7,889,573.65
Pupil Transportation Code 5000	6,144,847.00	39,097.82	6,183,944.82	305,497.55	523,979.05	3,654,287.66	67.57%	2,005,678.11
Recreation Code 7000 to 8000	12,150.00	0.00	12,150.00	0.00	0.00	0.00	0.00%	12,150.00
Undistributed Code 9000	41,887,975.00	(51,004.50)	41,836,970.50	2,489,224.61	9,065,486.23	19,794,997.29	68.98%	13,002,887.94
TOTAL	127,474,805.00	907,257.18	128,382,062.18	6,586,080.36	16,367,739.79	85,536,626.30	79.38%	27,315,109.46

ROSLYN PUBLIC SCHOOLS
CUMULATIVE EXPENDITURE BY MONTH - GENERAL FUND
AUGUST 2023



Note:

MONTHLY COLLATERAL

CAPITAL ONE

GENERAL FUND CHECKING ACCOUNT	1,212,486.60
GENERAL FUND MERCHANT SERVICES	274,818.30
GENERAL FUND MONEY MARKET	4,547,651.13
GENERAL FUND RECOVERY	2,340,831.71
GENERAL FUND INVESTMENT	116,177.73
SCHOOL LUNCH CHECKING	54,263.95
SPECIAL AID CHECKING	16,749.03
TC FUND CHECKING	35.27
CAPITAL CHECKING	2,238,184.07
CAPITAL INVESTMENT	77,451.83
CAPITAL NIBDDA	5,051,623.10
PAYROLL CHECKING	656,075.38
TRUST AND AGENCY CHECKING	2,168,251.26
CM FUND CHECKING	125,504.05
SCHOLARSHIP CHECKING	142,354.10
DEBT SERVICE MONEY MARKET	1,198,634.27
TOTAL CASH - END OF MONTH	<u>\$20,221,092</u>
***LESS FDIC INSURANCE	250,000
AMOUNT TO BE COLLATERALIZED	<u>\$19,971,092</u>
COLLATERAL PERCENTAGE	1.05
COLLATERAL NEEDED	<u>\$20,969,646</u>
COLLATERAL HELD	\$43,412,941
EXCESS COLLATERAL	\$22,443,294

OK

Budget Account	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Attachment Balance
1010 Board Of Education	\$ 16,800.00	\$ -	\$ 16,800.00	\$ 925.98	\$ 770.00	\$ 15,104.02
1040 District Clerk	\$ 111,659.00	\$ -	\$ 111,659.00	\$ 16,193.11	\$ 88,599.92	\$ 6,865.97
1060 District Meeting	\$ 56,850.00	\$ -	\$ 56,850.00	\$ -	\$ 27,750.00	\$ 29,100.00
1240 Chief School Administrator	\$ 313,746.00	\$ 25,481.06	\$ 339,227.06	\$ 54,267.69	\$ 271,799.79	\$ 13,159.58
1310 Business Administration	\$ 961,887.00	\$ 19,972.89	\$ 981,859.89	\$ 163,055.41	\$ 673,187.91	\$ 145,616.57
1320 Auditing	\$ 123,000.00	\$ -	\$ 123,000.00	\$ 6,208.33	\$ 114,791.67	\$ 2,000.00
1325 Treasurer	\$ 104,040.00	\$ -	\$ 104,040.00	\$ 16,006.16	\$ 88,033.84	\$ -
1345 Purchasing	\$ 164,160.00	\$ 2,201.34	\$ 166,361.34	\$ 24,413.17	\$ 129,788.80	\$ 12,159.37
1420 Legal	\$ 630,500.00	\$ -	\$ 630,500.00	\$ 19,412.88	\$ 372,377.12	\$ 238,710.00
1430 Personnel	\$ 309,581.00	\$ 7.57	\$ 309,588.57	\$ 41,580.78	\$ 238,870.92	\$ 29,136.87
1480 Public Information and Services	\$ 214,127.00	\$ 42,499.20	\$ 256,626.20	\$ 31,399.62	\$ 203,520.56	\$ 21,706.02
1620 Operation of Plant	\$ 7,612,428.00	\$ 169,767.58	\$ 7,782,195.58	\$ 821,488.91	\$ 4,710,249.81	\$ 2,250,456.86
1621 Maintenance of Plant	\$ 2,372,621.00	\$ 371,179.16	\$ 2,743,800.16	\$ 452,339.53	\$ 1,500,838.93	\$ 790,621.70
1670 Central Printing & Mailing	\$ 383,745.00	\$ 9,263.80	\$ 393,008.80	\$ 56,287.67	\$ 122,107.44	\$ 214,613.69
1680 Central Data Processing	\$ 2,288,737.00	\$ (89,268.85)	\$ 2,199,468.15	\$ 330,645.39	\$ 1,470,664.29	\$ 398,158.47
1910 Unallocated Insurance	\$ 724,418.00	\$ -	\$ 724,418.00	\$ 625,933.00	\$ 34,695.55	\$ 63,789.45
1920 School Association Dues	\$ 16,250.00	\$ -	\$ 16,250.00	\$ 3,850.00	\$ -	\$ 12,400.00
1930 Judgments and Claims	\$ 275,341.00	\$ -	\$ 275,341.00	\$ -	\$ 8,564.31	\$ 266,776.69
1981 BOCES Administrative Costs	\$ 516,275.00	\$ -	\$ 516,275.00	\$ 122,274.08	\$ 394,000.92	\$ -
2010 Curriculum Devel and Suprvsn	\$ 792,364.00	\$ (164,669.09)	\$ 627,694.91	\$ 102,504.80	\$ 491,628.11	\$ 33,562.00
2020 Supervision-Regular School	\$ 5,118,873.00	\$ 8,292.97	\$ 5,127,165.97	\$ 614,389.06	\$ 3,759,188.35	\$ 753,588.56
2060 Research, Planning & Evaluation	\$ 93,000.00	\$ -	\$ 93,000.00	\$ 3,800.00	\$ 80,829.10	\$ 8,370.90
2070 Inservice Training-Instruction	\$ 61,650.00	\$ -	\$ 61,650.00	\$ 19,942.00	\$ 10,741.83	\$ 30,966.17
2110 Teaching-Regular School	\$ 32,377,863.00	\$ 290,158.50	\$ 32,668,021.50	\$ 253,313.07	\$ 29,885,002.16	\$ 2,529,706.27
2250 Prg For Sdnts w/Disabil-Med Elgble	\$ 13,663,730.00	\$ 42,086.61	\$ 13,705,816.61	\$ 692,118.26	\$ 10,858,220.90	\$ 2,155,477.45
2280 Occupational Education(Grades 9-12)	\$ 246,807.00	\$ -	\$ 246,807.00	\$ -	\$ 246,807.00	\$ -
2330 Teaching-Special Schools	\$ 442,775.00	\$ 1,083.87	\$ 443,858.87	\$ 158,080.81	\$ 77,926.71	\$ 207,851.35
2610 School Library & AV	\$ 788,775.00	\$ (4,302.73)	\$ 784,472.27	\$ 30,876.09	\$ 696,865.63	\$ 56,730.55
2630 Computer Assisted Instruction	\$ 1,760,273.00	\$ 169,779.72	\$ 1,930,052.72	\$ 634,234.03	\$ 1,112,966.36	\$ 182,852.33
2810 Guidance-Regular School	\$ 1,864,402.00	\$ 14,381.57	\$ 1,878,783.57	\$ 76,220.51	\$ 1,706,729.96	\$ 95,833.10
2815 Health Svcs-Regular School	\$ 810,672.00	\$ 5,096.60	\$ 815,768.60	\$ 62,885.14	\$ 602,685.34	\$ 150,198.12
2820 Psychological Svcs-Reg Schl	\$ 1,000,951.00	\$ -	\$ 1,000,951.00	\$ 13,908.83	\$ 987,451.00	\$ (408.83)
2825 Social Work Svcs-Regular School	\$ 562,312.00	\$ -	\$ 562,312.00	\$ -	\$ 586,004.00	\$ (23,692.00)
2850 Co-Curricular Activ-Reg Schl	\$ 957,303.00	\$ 4,635.81	\$ 961,938.81	\$ 25,615.00	\$ 85,477.53	\$ 850,846.28
2855 Interscholastic Athletics-Reg Schl	\$ 1,691,918.00	\$ 1,516.28	\$ 1,693,434.28	\$ 60,537.68	\$ 448,205.59	\$ 1,184,691.01
5510 District Transportation Services	\$ 4,870,435.00	\$ 3,747.82	\$ 4,874,182.82	\$ 522,348.69	\$ 2,813,333.82	\$ 1,538,500.31
5530 Garage Building	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 1,435.36	\$ 1,564.64	\$ 11,000.00
5540 Contract Transportation-Med Elgble	\$ 1,260,212.00	\$ 35,350.00	\$ 1,295,562.00	\$ -	\$ 839,384.20	\$ 456,177.80
5550 Public Transportation	\$ 200.00	\$ -	\$ 200.00	\$ 195.00	\$ 5.00	\$ -
7140 Recreation	\$ 12,150.00	\$ -	\$ 12,150.00	\$ -	\$ -	\$ 12,150.00
9010 State Retirement	\$ 1,818,480.00	\$ -	\$ 1,818,480.00	\$ 206,450.71	\$ 1,218,289.69	\$ 393,739.60
9020 Teachers' Retirement	\$ 4,966,430.00	\$ -	\$ 4,966,430.00	\$ 123,020.56	\$ 4,353,834.16	\$ 489,575.28
9030 Social Security	\$ 4,927,377.00	\$ -	\$ 4,927,377.00	\$ 219,756.03	\$ 4,157,427.19	\$ 550,193.78
9040 Workers' Compensation	\$ 639,462.00	\$ -	\$ 639,462.00	\$ 525,590.58	\$ 45,000.00	\$ 68,871.42
9045 Life Insurance	\$ 31,159.00	\$ -	\$ 31,159.00	\$ 7,050.19	\$ 23,025.81	\$ 1,083.00

Budget Account	Initial		Current		Year-to-Date		Encumbrance		Unencumbered
	Appropriation	Adjustments	Appropriation		Expenditures		Outstanding		
9050 Unemployment Insurance	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	
9055 Disability Insurance	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 1,719.66	\$ 5,240.34	\$ 1,040.00			
9060 Hospital, Medical, Dental Insurance	\$ 22,032,073.00	\$ (26,004.50)	\$ 22,006,068.50	\$ 4,640,621.85	\$ 9,974,300.30	\$ 7,391,146.35			
9070 Union Welfare Benefits	\$ 985,200.00	\$ -	\$ 985,200.00	\$ 864,200.00	\$ -	\$ 121,000.00			
9089 Other (specify)	\$ 341,000.00	\$ (25,000.00)	\$ 316,000.00	\$ 39,577.79	\$ 2,879.80	\$ 273,542.41			
9711 Serial Bonds-School Construction	\$ 2,243,144.00	\$ -	\$ 2,243,144.00	\$ -	\$ -	\$ 2,243,144.00			
9720 Statutory Bonds-Other (specify)	\$ 316,162.00	\$ -	\$ 316,162.00	\$ 158,080.07	\$ -	\$ 158,081.93			
9731 Bond Antic Notes-School Construction	\$ 521,000.00	\$ -	\$ 521,000.00	\$ 503,017.83	\$ -	\$ 17,982.17			
9760 Tax Anticipation Notes	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00			
9901 Transfer to Other Funds	\$ 943,488.00	\$ -	\$ 943,488.00	\$ -	\$ -	\$ 943,488.00			
9950 Transfer to Capital Fund	\$ 1,950,000.00	\$ -	\$ 1,950,000.00	\$ 1,750,000.00	\$ -	\$ 200,000.00			
Total GENERAL FUND	\$ 127,474,805.00	\$ 907,257.18	\$ 128,382,062.18	\$ 15,097,771.31	\$ 85,536,626.30	\$ 27,747,664.57			
160 Noninstructional Salaries	\$ 597,509.00	\$ -	\$ 597,509.00	\$ 13,794.92	\$ 585,490.26	\$ (1,776.18)			
161 Noninst Salaries Extra Pa	\$ 30,134.00	\$ -	\$ 30,134.00	\$ -	\$ -	\$ 30,134.00			
400 Other Expenses	\$ 495.00	\$ -	\$ 495.00	\$ -	\$ -	\$ 495.00			
430 Contractual and Other	\$ 7,856.00	\$ 600.00	\$ 8,456.00	\$ -	\$ 6,795.00	\$ 1,661.00			
521 Bread	\$ 17,420.00	\$ 3,580.07	\$ 21,000.07	\$ 46.00	\$ 17,420.00	\$ 3,534.07			
522 Drinks	\$ 22,759.00	\$ -	\$ 22,759.00	\$ -	\$ 12,500.00	\$ 10,259.00			
523 Grocery	\$ 163,698.00	\$ -	\$ 163,698.00	\$ -	\$ 160,600.00	\$ 3,098.00			
524 Ice Cream	\$ 26,311.00	\$ -	\$ 26,311.00	\$ -	\$ 26,311.00	\$ -			
525 Meat	\$ 24,708.00	\$ -	\$ 24,708.00	\$ -	\$ 22,478.00	\$ 2,230.00			
526 Milk	\$ 26,632.00	\$ -	\$ 26,632.00	\$ -	\$ 26,632.00	\$ -			
528 Snacks	\$ 39,137.00	\$ -	\$ 39,137.00	\$ -	\$ 39,137.00	\$ -			
529 Paper Products/Supplies	\$ 37,424.00	\$ -	\$ 37,424.00	\$ -	\$ 37,000.00	\$ 424.00			
800 Employee Benefits	\$ 280,397.00	\$ -	\$ 280,397.00	\$ 53,508.30	\$ -	\$ 226,888.70			
Total SCHOOL LUNCH FUND	\$ 1,274,480.00	\$ 4,180.07	\$ 1,278,660.07	\$ 67,349.22	\$ 934,363.26	\$ 276,947.59			
2205 IDEA 619 ARP	\$ 13,699.67	\$ -	\$ 13,699.67	\$ -	\$ -	\$ 13,699.67			
2208 IDEA 611 ARP	\$ 104,501.49	\$ -	\$ 104,501.49	\$ 12,288.26	\$ 5,900.00	\$ 86,313.23			
2214 Summer Handicap 2021	\$ -	\$ -	\$ -	\$ 288.25	\$ 311.75	\$ (600.00)			
2253 ARPA-BS	\$ -	\$ 9,245.00	\$ 9,245.00	\$ 2,237.05	\$ 7,007.95	\$ -			
2308 IDEA 611 ARP	\$ -	\$ 1,117.64	\$ 1,117.64	\$ -	\$ 1,117.64	\$ -			
2310 Title I - A&D Imp	\$ 24,559.60	\$ -	\$ 24,559.60	\$ -	\$ 61,415.18	\$ (36,855.58)			
2311 Title IIA Training	\$ 42,306.96	\$ 8,656.25	\$ 50,963.21	\$ 3,403.53	\$ 10,130.00	\$ 37,429.68			
2345 Title IIIA/LEP	\$ 3,913.67	\$ -	\$ 3,913.67	\$ -	\$ -	\$ 3,913.67			
2404 Idea Pt. B - 619	\$ 41,778.00	\$ -	\$ 41,778.00	\$ 8,054.40	\$ -	\$ 33,723.60			
2407 Idea Pt B 611	\$ 808,230.00	\$ -	\$ 808,230.00	\$ 36,686.02	\$ 77,795.99	\$ 693,747.99			
2408 IDEA 611 ARP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2410 Title I - A&D Imp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2414 Summer Handicap 23-24	\$ -	\$ -	\$ -	\$ 47,285.67	\$ 164,759.73	\$ (212,045.40)			
2482 Teaching Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
2483 LINC	\$ -	\$ -	\$ -	\$ 138.48	\$ 16,461.52	\$ (16,600.00)			
HCWB Healthcare Worker Bonus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total SPECIAL AID FUND	\$ 1,038,989.39	\$ 19,018.89	\$ 1,058,008.28	\$ 110,381.66	\$ 344,899.76	\$ 602,726.86			
1230 MS Door Replacement	\$ -	\$ 52,561.00	\$ 52,561.00	\$ -	\$ 52,561.00	\$ -			
1401 Pre-Bond Activities	\$ 2,600.00	\$ (2,600.00)	\$ -	\$ -	\$ -	\$ -			

Budget Account	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Attachment Balance
1507 HH Bond 009-025	\$ 74,051.35	\$ 36,417.15	\$ 110,468.50	\$ -	\$ 110,459.48	\$ 9.02
1508 HS Bond 002-041	\$ 25,051.93	\$ (25,051.93)	\$ -	\$ -	\$ -	\$ -
15CR 2015 Cap Res Holding	\$ -	\$ -	\$ -	\$ (2,100.72)	\$ -	\$ 2,100.72
1601 Bus Bond 5-004-006	\$ -	\$ 973.14	\$ 973.14	\$ -	\$ 973.14	\$ -
1606 Hts Bond 007-024 (BOND)	\$ 15,155.23	\$ 1,072,984.05	\$ 1,088,139.28	\$ -	\$ 1,073,384.05	\$ 14,755.23
1607 HH Bond 009-025 (BOND)	\$ 1,117.49	\$ 78,040.95	\$ 79,158.44	\$ -	\$ 78,158.44	\$ 1,000.00
1608 HS Bond 002-041 (BOND)	\$ 18,282.07	\$ 313,408.47	\$ 331,690.54	\$ -	\$ 331,690.54	\$ -
17CR 2017 Cap Res Holding	\$ -	\$ -	\$ -	\$ (8,000,000.00)	\$ -	\$ 8,000,000.00
1801 Horse Tamer Restoration	\$ 75,419.00	\$ -	\$ 75,419.00	\$ -	\$ -	\$ 75,419.00
1806 Tech Imp at HTS	\$ 1,825.07	\$ (1,825.07)	\$ -	\$ -	\$ -	\$ -
1807 Tech Imp at HH	\$ 82,739.66	\$ (82,739.66)	\$ -	\$ -	\$ -	\$ -
1808 Tech Imp at HS	\$ 121,323.82	\$ (121,323.82)	\$ -	\$ -	\$ -	\$ -
1897 Unalloc Cap Reserve 17/18	\$ 79,347.17	\$ (79,347.17)	\$ -	\$ -	\$ -	\$ -
1908 Locker Room / HVAC at HS	\$ 335,400.76	\$ (2,219.22)	\$ 333,181.54	\$ -	\$ -	\$ 333,181.54
1909 MS HVAC RTU	\$ 25,227.08	\$ (25,227.08)	\$ -	\$ -	\$ -	\$ -
20CR 2019-20 Capital Reserve B	\$ -	\$ 363.08	\$ 363.08	\$ -	\$ -	\$ 363.08
20EA EH Abatement	\$ 3,197.00	\$ (3,197.00)	\$ -	\$ -	\$ -	\$ -
20HA HS Abatement	\$ 372.50	\$ (372.50)	\$ -	\$ -	\$ -	\$ -
20HB HS Sci Lab Abate	\$ 2,443.75	\$ (2,443.75)	\$ -	\$ -	\$ -	\$ -
20HC HH A/C Project	\$ 363.08	\$ (363.08)	\$ -	\$ -	\$ -	\$ -
20HE Heights Gym Elevator	\$ 200.00	\$ 1,446.85	\$ 1,646.85	\$ -	\$ 1,446.85	\$ 200.00
20HH Harbor Hill Playground	\$ 27,710.26	\$ (27,710.26)	\$ -	\$ -	\$ -	\$ -
20HL HS Girls Locker Room	\$ 10,337.70	\$ (10,337.70)	\$ -	\$ -	\$ -	\$ -
20HS HS Science & HVAC	\$ 23,140.61	\$ 77,280.09	\$ 100,420.70	\$ 72,706.25	\$ 23,337.72	\$ 4,376.73
20HT Heights Playground	\$ 22,031.79	\$ (22,031.79)	\$ -	\$ -	\$ -	\$ -
20HY HH HVAC 2	\$ 7,054.63	\$ (7,054.63)	\$ -	\$ -	\$ -	\$ -
20MA MS Tunnel Abatement	\$ 73,700.31	\$ (21,681.85)	\$ 52,018.46	\$ 52,018.46	\$ -	\$ -
20MS MS Door Replacement	\$ 11,167.35	\$ 20,542.40	\$ 31,709.75	\$ -	\$ 31,419.65	\$ 290.10
22BL Bloomberg Room HS	\$ -	\$ 8,862.71	\$ 8,862.71	\$ -	\$ 8,862.71	\$ -
22BU Unallocated Budget	\$ -	\$ (19,176.11)	\$ (19,176.11)	\$ -	\$ -	\$ (19,176.11)
22CO Central Office Renov	\$ 16,977.32	\$ 51,869.64	\$ 68,846.96	\$ 5,882.76	\$ 49,870.73	\$ 13,093.47
22EF EH Fields (15/16)	\$ 44,977.35	\$ 141,233.37	\$ 186,210.72	\$ 78,167.95	\$ 63,065.42	\$ 44,977.35
23AC District Wide A/C	\$ 753.48	\$ 356,755.18	\$ 357,508.66	\$ 87,782.08	\$ 237,217.92	\$ 32,508.66
23BU Unallocated Budget	\$ 939,063.93	\$ (7,924.86)	\$ 931,139.07	\$ -	\$ -	\$ 931,139.07
23EB EH Boiler Repl	\$ 26,066.88	\$ 253,221.53	\$ 279,288.41	\$ 108,385.98	\$ 148,822.88	\$ 22,079.55
23EV EV Abatement	\$ 1,742.21	\$ (1,742.21)	\$ -	\$ -	\$ -	\$ -
23HE HTS Gym Elevator	\$ (43,616.74)	\$ 175,329.75	\$ 131,713.01	\$ -	\$ 179,842.83	\$ (48,129.82)
23HS Summer Track/Turf	\$ 275,988.39	\$ 2,425,957.83	\$ 2,701,946.22	\$ 682,332.49	\$ 1,860,458.15	\$ 159,155.58
23PC HS Media/Podcast	\$ 53,932.51	\$ 30,534.47	\$ 84,466.98	\$ 24,257.79	\$ 8,972.95	\$ 51,236.24
23SF Survey Fields	\$ 20,587.00	\$ -	\$ 20,587.00	\$ -	\$ -	\$ 20,587.00
24BU Unallocated Budget	0.00	359,733.26	359,733.26	-1,750,000.00	0.00	2,109,733.26
24OT District Wide Oil Tanks	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 800.00	\$ -	\$ 199,200.00
BAN5 Buses - 2022-23	\$ 1,642.02	\$ 67,570.56	\$ 69,212.58	\$ -	\$ 67,570.56	\$ 1,642.02
MRTU MS RTU REPL	\$ 1,000.00	\$ 52,344.72	\$ 53,344.72	\$ 19,545.76	\$ 32,798.96	\$ 1,000.00
Total CAPITAL FUND	2,378,373.96	5,313,060.51	7,691,434.47	-8,620,221.20	4,360,913.98	11,950,741.69

October 12, 2023

Roslyn Public Schools

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Roslyn Public Schools

Attachment 1

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 08/01/2023 To: 08/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
08/11/2023	002847	To cover the cost of additional technology support. We will receive BOCES aid for the expense.				
			A1680-160-03-9000-303 R	COMPUTER TECHNICIANS	-30,000.00	
			A1680-490-03-9000-311 R	CENTRAL DATA BOCES SVCS		30,000.00
08/11/2023	002849	To allow for a salary increase as per the Superintendent's 2023-24 contract				
			A9080-800-03-9000-303 R	BENEFITS NON CASH ANNUITY	-25,000.00	
			A1240-150-03-9000-303 R	SUPERINTENDENT		25,000.00
08/11/2023	002850	To allow for a stipend to be paid to Jessica Kemler for her work procuring additional grants for the District.				
			A9060-800-03-9000-303 R	MEDICAL INS ADM	-15,000.00	
			A2630-153-03-9000-303 R	Prog Spec T & C Suplm		15,000.00
08/29/2023	003779	To pay for continuation of Bloomberg Services after initial year of Licensing				
			A2010-450-03-9000-301 R	CURRIC SUPPLIES	-175,854.00	
			A2110-430-03-9000-301 R	CONTRACTED SVCS- ADM		175,854.00
08/29/2023	003970	Membership Fee for NAESP was not included in budget				
			A2020-440-04-9000-401 R	SUPVSN TRAV CONF WKSHP	-423.00	
			A2020-433-04-9000-401 R	SUPVSN MEMB DUES EH		423.00
08/31/2023	003973	Funds to cover TED AI 2023 conference in San Francisco for Jessica Kemler and Jason Lopez on Oct. 17 & 18				
			A2610-443-04-9000-311 R	LIB PROF & TECH SVCES EH	-2,500.00	
			A2610-443-06-9000-311 R	LIB PROF & TECH SVCES HTS	-2,500.00	
			A2610-443-07-9000-311 R	LIB PROF & TECH SVCES HH	-2,500.00	
			A2610-443-08-9000-311 R	LIB PROF & TECH SVCES HS	-2,000.00	
			A1680-440-03-9000-311 R	TRAV CONF WKSHP		9,500.00
			Total for Fund A - GENERAL FUND		-255,777.00	255,777.00
Fund: H - CAPITAL FUND						
08/11/2023	002846	Allowing for reallocation of funds from prior year authorization				
			H1620-000-03-20CR R	Unalloc Cap Res 2019-20	-15.67	
			H1620-000-03-23EV R	Unalloc Budget DW Enviro	-1,742.21	
			H1620-000-03-24BU R	Unalloc Budget 23/24	-200,000.00	
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks	-100,000.00	
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks	-50,000.00	
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks	-50,000.00	
			H1620-246-08-23EV R	HS Enviro	-1,742.21	
			H2110-246-04-20EA R	EH Abatement	-2,912.00	
			H2110-246-04-20EA R	EH Abatement	-378.75	
			H1620-000-03-20BU R	Unalloc Budget 2019-20		2,912.00
			H1620-000-03-20CR R	Unalloc Cap Res 2019-20		378.75
			H1620-000-03-23BU R	Unalloc Budget 22/23		1,742.21
			H1620-000-03-23EV R	Unalloc Budget DW Enviro		1,742.21
			H1620-000-03-24OT R	Unalloc Budget Oil Tanks		200,000.00
			H1620-293-07-24OT R	Oil Tanks GC		100,000.00
			H2110-200-07-20HC R	EQPT - HH HVAC		15.67
			H2110-245-07-24OT R	OIL TANKS-ARCH		50,000.00
			H2110-246-07-24OT R	Oil Tanks Enviro		50,000.00
08/14/2023	002914	To correct BT-002846				
			H2110-246-07-20HC R	Cont and Other Engineerin	-378.75	
			H2110-246-04-20EA R	EH Abatement		378.75
08/29/2023	003780	Allowing for reallocation of funds from prior year authorozation				
			H1620-000-03-20BU R	Unalloc Budget 2019-20	-2,912.00	
			H1620-000-03-22BU R	Unalloc Budget 21/22	-19,176.11	
			H1620-000-03-23AC R	Unalloc Budget Dist A/C	-31,755.18	
			H1620-000-03-23BU R	Unalloc Budget 22/23	-9,667.07	
			H1620-000-03-23AC R	Unalloc Budget Dist A/C		2,912.00
			H1620-000-03-23AC R	Unalloc Budget Dist A/C		19,176.11
			H1620-000-03-23AC R	Unalloc Budget Dist A/C		9,667.07
			H1620-293-03-23AC R	District Wide A/C GC		31,755.18

Budgetary Transfer Report
Fiscal Year: 2024

Current Appropriation - Effective From: 08/01/2023 To: 08/31/2023

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Total for Fund H - CAPITAL FUND					-470,679.95	470,679.95

Budgetary Transfer Report
Fiscal Year: 2024

Current Appropriation - Effective From: 08/01/2023 To: 08/31/2023

Total Current Appropriation	726,456.95
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Selection Criteria

Type: Current Appropriation
Date From: 08/01/2023
Date To: 08/31/2023
Date Used: Effective in Budget
Printed by Edward Joyce

Roslyn Public Schools
Revenue Status Report As Of: 08/31/2023
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	101,244,831.00	101,244,831.00	-1,266,092.25	0.00	102,510,923.25	
1081.000		Other Pmts in Lieu of Taxes	4,550,000.00	4,550,000.00	4,944.35	4,944.35	4,545,055.65	
1081.001		LIPA Pmts in Lieu of Tax	1,200,000.00	1,200,000.00	0.00	0.00	1,200,000.00	
1085.000		STAR Reimbursement	2,500,000.00	2,500,000.00	0.00	0.00	2,500,000.00	
1090.000		Int. & Penal. on Real Prop. Tax	0.00	0.00	295.72	295.72		295.72
1315.000		Continuing Ed Tuition(Individ)	100,000.00	100,000.00	7,012.53	0.00	92,987.47	
1335.000		Oth Student Fee/Charges (Indiv	0.00	0.00	151.99	0.00		151.99
2230.000		Day School Tuit-Oth Dist. NYS	2,357,316.00	2,357,316.00	52,503.00	52,503.00	2,304,813.00	
2304.000		Trans for Oth Dist. Cont. Bus	210,000.00	210,000.00	0.00	0.00	210,000.00	
2401.000		Interest and Earnings	435,000.00	435,000.00	250,180.01	120,912.24	184,819.99	
2410.000		Rental of Real Property,Indiv.	75,000.00	75,000.00	0.00	0.00	75,000.00	
2440.000		Rental of Buses	0.00	0.00	3,638.50	0.00		3,638.50
2650.000		Sale Scrap & Excess Material	0.00	0.00	1,385.00	0.00		1,385.00
2703.000		Refund PY Exp-Other-Not Trans	0.00	0.00	34.42	0.00		34.42
3101.000		Basic Formula Aid-Gen Aids (Ex	9,127,058.00	9,127,058.00	0.00	0.00	9,127,058.00	
3101.001		Excess Cost Aid	390,101.00	390,101.00	0.00	0.00	390,101.00	
3103.000		BOCES Aid (Sect 3609a Ed Law)	1,274,358.00	1,274,358.00	0.00	0.00	1,274,358.00	
3262.001		Computer Hrdwre Aid	13,176.00	13,176.00	0.00	0.00	13,176.00	
3263.000		Library A/V Loan Program Aid	274,068.00	274,068.00	0.00	0.00	274,068.00	
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	0.00	0.00	17,905.65	17,905.65		17,905.65
5050.000		Interfund Trans. for Debt Svs	323,897.00	323,897.00	0.00	0.00	323,897.00	
Total GENERAL FUND			124,074,805.00	124,074,805.00	-928,041.08	196,560.96	125,026,257.36	23,411.28

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 08/31/2023
Fiscal Year: 2024
Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1440.041		Type A EH Lunch	85,000.00	85,000.00	2,616.98	2,616.98	82,383.02	
1440.042		Type A EH Breakfast	2,000.00	2,000.00	0.00	0.00	2,000.00	
1440.061		Type A Meals Hgts Lunch	65,000.00	65,000.00	2,071.75	2,071.75	62,928.25	
1440.062		Type A Hgts Breakfast	400.00	400.00	0.00	0.00	400.00	
1440.071		Type A HH Lunch	70,000.00	70,000.00	2,193.83	2,193.83	67,806.17	
1440.072		Type A HH Breakfast	2,000.00	2,000.00	0.00	0.00	2,000.00	
1440.081		Type A HS Lunch	45,000.00	45,000.00	3,584.82	3,584.82	41,415.18	
1440.082		Type A HS Breakfast	3,000.00	3,000.00	0.00	0.00	3,000.00	
1440.091		Type A MS Lunch	55,000.00	55,000.00	4,023.87	4,023.87	50,976.13	
1440.092		Type A MS Breakfast	1,000.00	1,000.00	0.00	0.00	1,000.00	
1445.000		Other Cafeteria Sales	20,000.00	20,000.00	-39.00	0.00	20,039.00	
1445.041		Other Sales EH Lunch	27,000.00	27,000.00	0.00	0.00	27,000.00	
1445.042		Other Sales EH Breakfast	500.00	500.00	0.00	0.00	500.00	
1445.061		Other Sales Hgts Lunch	17,000.00	17,000.00	0.00	0.00	17,000.00	
1445.062		Other Sales Hgts Breakfast	1,000.00	1,000.00	0.00	0.00	1,000.00	
1445.071		Other Sales HH Lunch	17,000.00	17,000.00	0.00	0.00	17,000.00	
1445.072		Other Sales HH Breakfast	1,000.00	1,000.00	0.00	0.00	1,000.00	
1445.081		Other Sales HS Lunch	70,000.00	70,000.00	0.00	0.00	70,000.00	
1445.082		Other Sales HS Breakfast	15,000.00	15,000.00	0.00	0.00	15,000.00	
1445.091		Other Sales MS Lunch	30,000.00	30,000.00	0.00	0.00	30,000.00	
1445.092		Other Sales MS Breakfast	92.00	92.00	0.00	0.00	92.00	
2401.000		Interest and Earnings	0.00	0.00	216.09	103.57		216.09
3190.001		State Aid NYS Lunch	15,000.00	15,000.00	0.00	0.00	15,000.00	
3190.002		State Aid NYS Breakfast	3,000.00	3,000.00	0.00	0.00	3,000.00	
4190.000		Expense Surpl F Fed#10550	11,000.00	11,000.00	0.00	0.00	11,000.00	
4190.001		Fed Aid Lu Excl SF10555	200,000.00	200,000.00	0.00	0.00	200,000.00	
4190.002		Fed Aid Brkf Excl SF10553	25,000.00	25,000.00	0.00	0.00	25,000.00	
5031.000		Transfer from General Fun	493,488.00	493,488.00	0.00	0.00	493,488.00	
Total SCHOOL LUNCH FUND			1,274,480.00	1,274,480.00	14,668.34	14,594.82	1,260,027.75	216.09

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 08/31/2023
Fiscal Year: 2024
Fund: CM MISCELLANEOUS SPECIAL REV

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
2401.000-000X	000	Interest and Earnings	0.00	0.00	1,065.39	530.78		1,065.39
Total MISCELLANEOUS SPECIAL REV			0.00	0.00	1,065.39	530.78	0.00	1,065.39

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools
Revenue Status Report As Of: 08/31/2023
Fiscal Year: 2024
Fund: V DEBT SERVICE

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
2401.000		Interest and Earnings	0.00	0.00	4,673.60	2,339.08		4,673.60
Total DEBT SERVICE			0.00	0.00	4,673.60	2,339.08	0.00	4,673.60

Selection Criteria

Criteria Name: Private: treas report rev
As Of Date: 08/31/2023
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Sort by: Fund
Printed by Edward Joyce

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Roslyn Public Schools Lunch Fund
Profit and Loss Statement

Attachment T

	Jul-23	Aug-23	YTD
OPERATING DAYS - L	-	-	-
OPERATING DAYS - B	-	-	-
ADP LUNCH			-
ADP BREAKFAST			-
TYPE A REGULAR PAID LUNCH			-
TYPE A REDUCED LUNCH			-
TYPE A FREE LUNCH			-
TOTAL LUNCH MEALS	-	-	-
TYPE A REGULAR PAID BREAKFAST			-
TYPE A REDUCED BREAKFAST			-
TYPE A FREE BREAKFAST			-
TOTAL BREAKFAST MEALS	-	-	-
TOTAL BRK & LUN MEAL COUNT	-	-	-
DISTRICT REVENUE:			
MEAL REVENUE (PAID & REDUCED)	\$ -	\$ -	\$ -
A LA CARTE	\$ -	\$ -	\$ -
HS VENDING SALES	\$ -	\$ -	\$ -
INTEREST	\$ -	\$ -	\$ -
GIFTS AND DONATIONS	\$ -	\$ -	\$ -
CATERING	\$ -	\$ -	\$ -
FEDERAL & STATE REIMBURSEMENTS	\$ -	\$ -	\$ -
GENERAL FUND SUBSIDY			\$ -
SURPLUS FOOD	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -
EXPENSES:			
BEGINNING FOOD INVENTORY	\$ -	\$ -	\$ -
TOTAL FOOD PURCHASES	\$ 46.00	\$ -	\$ 46
ENDING FOOD INVENTORY	\$ -	\$ -	\$ -
TOTAL FOOD COST	\$ 46.00	\$ -	\$ 46
TOTAL DIRECT LABOR	\$ 6,897	\$ 6,897	\$ 13,795
BENEFITS (estimated)	\$ 26,754.15	\$ 26,754.15	\$ 53,508
TOTAL PERSONNEL COST	\$ 33,652	\$ 33,652	\$ 67,303
BEGINNING PAPER/SUPPLIES INVENTORY	\$ -	\$ -	\$ -
TOTAL PAPER/SUPPLIES PURCHASES	\$ -	\$ -	\$ -
ENDING PAPER/SUPPLIES INVENTORY	\$ -	\$ -	\$ -
TOTAL PAPER/SUPPLIES EXPENSE	\$ -	\$ -	\$ -
EQUIPMENT & REPAIR COST	\$ -	\$ -	\$ -
SURPLUS FOOD RECEIVED	\$ -	\$ -	\$ -
CONTRACTUAL EXPENSES	\$ -	\$ -	\$ -
WAREHOUSING COSTS-GOV'T	\$ -	\$ -	\$ -
TOTAL OTHER EXPENSES	\$ -	\$ -	\$ -
NET OPERATING COSTS	\$ 33,698	\$ 33,652	\$ 67,349
NET CAFETERIA PROFIT/LOSS	\$ (33,698)	\$ (33,652)	\$ (67,349)

Food Service Program Revenues

Attachment T

FISCAL 23-24	Aug-22	Aug-23	CUM 22-23	CUM 23-24
EH LUNCH	\$ 2,453.95	\$ -	\$ -	\$ -
EH BREAKFAST	\$ -	\$ -	\$ -	\$ -
HEIGHTS LUNCH	\$ 3,327.03	\$ -	\$ -	\$ -
HEIGHTS BREAKFAST	\$ -	\$ -	\$ -	\$ -
HH LUNCH	\$ 3,607.33	\$ -	\$ -	\$ -
HH BREAKFAST	\$ -	\$ -	\$ -	\$ -
HS LUNCH	\$ 2,425.50	\$ -	\$ 2,425.50	\$ -
HS BREAKFAST	\$ -	\$ -	\$ -	\$ -
MS LUNCH	\$ 3,217.34	\$ -	\$ 3,217.34	\$ -
MS BREAKFAST	\$ -	\$ -	\$ -	\$ -
TOTAL FOOD REVENUE	\$ 15,031.15	\$ -	\$ 5,642.84	\$ -
OTHER CAFETERIA SALES	\$ 2,609.73	\$ -	\$ 5,219.46	\$ -
EH LUNCH OTHER	\$ 3,723.62	\$ -	\$ 3,723.62	\$ -
EH BREAKFAST OTHER	\$ -	\$ -	\$ -	\$ -
HEIGHTS LUNCH OTHER	\$ 4,432.50	\$ -	\$ 4,505.00	\$ -
HTS BREAKFAST OTHER	\$ -	\$ -	\$ -	\$ -
HH LUNCH OTHER	\$ 2,133.25	\$ -	\$ 2,208.25	\$ -
HH BREAKFAST OTHER	\$ -	\$ -	\$ -	\$ -
HS LUNCH OTHER	\$ 1,928.38	\$ -	\$ 1,968.38	\$ -
HS BREAKFAST OTHER	\$ -	\$ -	\$ -	\$ -
MS LUNCH OTHER	\$ 2,535.25	\$ -	\$ 2,677.75	\$ -
MS BREAKFAST OTHER	\$ -	\$ -	\$ -	\$ -
TOTAL A LA CARTE SALES	\$ 14,753.00	\$ -	\$ 15,083.00	\$ -
VENDING SALES	\$ -	\$ -	\$ -	\$ -
INTEREST AND EARNINGS	\$ 13.12	\$ -	\$ 14.53	\$ -
STATE AID LUNCH	\$ -	\$ -	\$ 788.83	\$ -
STATE AID BREAKFAST	\$ -	\$ -	\$ -	\$ -
FED AID LUNCH	\$ -	\$ -	\$ 909.00	\$ -
FED AID BREAKFAST	\$ -	\$ -	\$ -	\$ -
TOTAL FED/STATE AID	\$ -	\$ -	\$ 1,697.83	\$ -
SURPLUS FOOD RECEIVED	\$ -	\$ -	\$ -	\$ -
EAST HILLS TOTAL	\$ 6,177.57	\$ -	\$ 6,177.57	\$ -
HEIGHTS TOTAL	\$ 7,759.53	\$ -	\$ 7,832.03	\$ -
HARBOR HILL TOTAL	\$ 7,759.53	\$ -	\$ 7,832.03	\$ -
HIGH SCHOOL TOTAL	\$ 5,740.58	\$ -	\$ 5,815.58	\$ -
MIDDLE SCHOOL TOTAL	\$ 5,740.58	\$ -	\$ 5,815.58	\$ -
BREAKFAST TOTAL	\$ -	\$ -	\$ -	\$ -
LUNCH TOTAL	\$ 29,784.15	\$ -	\$ 30,114.15	\$ -
GRAND TOTAL WITH VENDING	\$ 32,393.88	\$ -	\$ 35,333.61	\$ -

**Personnel Action Report
Professional**

P.1
10/12/2023

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Jamal Pilgrim	Resignation	Teaching Assistant			HS		10/20/23 (last day of employment)		
2	Andrew Krublit	Resignation	Per Diem Substitute Teacher					9/25/23 (last day of employment)		
3	Carolyn McGoldrick	Rescind Probationary Appointment	Teaching Assistant (M.Schroeder)			EH	9/25/23	Probation Ends 9/24/27*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
4	Jane Goldschlager	Rescind Substitute Appointment	Per Diem Substitute Teacher				9/1/23	6/30/24		\$130/day
5	Tara Berkowitz	Rescind Coach Appointment	Girls Volleyball, II / 4			MS	7/1/23	6/30/24		Per RTA Contract
6	Gerald Eugene	Rescind Coach Appointment	Boys JV Basketball, I / 2			HS	7/1/23	6/30/24		Per RTA Contract
7	Gerald Eugene	Coach Appointment	Boys Ass't Basketball, I / 2			HS	10/13/23	6/30/24		Per RTA Contract
8	Andrea Pearlman	Resignation	S.A.D.D.			HS		10/13/23		
9	Corey Marx	Appointment	S.A.D.D.			HS	10/14/23	6/30/24		Per RTA Contract
10	Susana Rivera	Appointment	.2 Overage (Adv. Spanish)			MS	9/29/23	On or About 6/30/24		Per RTA Contract
11	Matthew Andresen	Appointment	.2 Overage (Spanish 2)			HS	9/29/23	On or About 6/30/24		Per RTA Contract
12	Jessica Valente	Appointment	.2 Overage (Spanish 2H)			HS	9/29/23	On or About 6/30/24		Per RTA Contract
13	Kerriann Jannotte	Appointment	.2 Overage (Intro to Romance Languages)			HS	9/29/23	On or About 6/30/24		Per RTA Contract
14	Anne Markoulis	Substitute Appointment	IPG Teaching Assistant Substitute (not to exceed 2 hrs./wk.)			HTS	10/13/23	6/30/24		Per RPA Contract
15	Alexa Tubian	Appointment	Intramurals (Athletics)			HS	10/13/23	6/30/24		Per RTA Contract
16	Maryam Tazari	Appointment	Forensic Assistant Coach			HS	10/13/23	6/30/24		Per RTA Contract
17	Matthew Levenberg	Appointment	Stagecraft			HS	10/13/23	6/30/24		Per RTA Contract
18	Liba Schwartz	Appointment	5th Grade Class Council			HH	10/13/23	6/30/24		Per RTA Contract
19	Mary Tripp	Appointment	5th Grade Class Council			EH	10/13/23	6/30/24		Per RTA Contract
20	Silvia Parmakian	Rescind Appointment, Co-Advisor	Intramural Activity - Athletics			EH	9/22/23	6/30/24		Per RTA Contract, shared
21	Nancy Boyd	Appointment, Co-Advisor	Intramural Activity - Athletics			EH	10/13/23	6/30/24		Per RTA Contract, shared

All extracurricular appointments for the 2023-2024 school year are subject to student interest as well as the Governor's order regarding school closure.

Personnel Action Report
Classified

P.2
10/12/2023

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Greg Vallerugo	Resignation	Security Aide (Hourly)			MAIN		9/26/23 (last day of employment)		
2	Stephen Algozzini	Appointment	Security Aide (hourly)- (G.Vallerugo)				On or about 10/16/23*			\$26.00/hour
3	Maria Saffi	Appointment	Monitor (M.Kim)	Non-Comp	PT	HH	On or about 10/16/23*			\$17.18/hour
4	Sanjana Vaswani	Resignation from Position	Food Service Helper			HH	On or about 10/15/23*			
5	Sanjana Vaswani	Probationary Appointment	Assistant Cook (E.Jimenez)	Non-Comp	Prob		On or about 10/16/23*			Grade 1C, Step 13, Per RFSA Contract
6	Sandra Rojas	Appointment	Technology Support			Admin	10/13/23	6/30/24		\$5,000 stipend

* Pending Civil Service Approval

NOTE: All appointments are subject to Federal, State and local conditions.

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES
MONTH ENDING AUGUST 31, 2023

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
High School:				
Mental Health Awareness	\$ 1,796.63			1,796.63
Animal Rights Club	944.00			944.00
Art Club	528.22			528.22
Asian Cultural Exchange (ACE)	2,063.47			2,063.47
Astronomy Club	12,815.13			12,815.13
Athletes Helping Athletes	311.64			311.64
Autism Awareness	1,631.04			1,631.04
CARE (formerly YAC)	657.32			657.32
Code Club	104.40			104.40
DECA./School Store	2,160.23		34.95	2,125.28
Diversity Club	456.29			456.29
Environment	818.08			818.08
Forensics Club	1,636.21			1,636.21
Gay Straight Alliance	959.51			959.51
Global Awareness	486.55			486.55
Habitat for Humanity	871.85			871.85
Harbor Hill Light Yearbook	7,174.66			7,174.66
Honor Society	1,456.91			1,456.91
Interest and Bank Charges	2,669.77			2,669.77
JANE	395.07			395.07
Jewish Studies Union	508.39			508.39
Junior Scope	3,647.85			3,647.85
Key Club	2,452.29			2,452.29
Math Team	72.00			72.00
Medical Explorers	1,942.68			1,942.68
Model Congress	858.51			858.51
Muslim Discussion Group	167.00			167.00
Organization of Class Councils	22,418.81			22,418.81
Principal's Advisory Committee	365.50			365.50
Quiz Bowl Team	65.10			65.10
Beacon newspaper	2,674.20			2,674.20
Royal Crown Players	5,219.47			5,219.47
Research	3,786.67			3,786.67
Robotics	2,325.13			2,325.13
SADD	2,216.34			2,216.34
Science National Honor Society	181.50			181.50
Science Olympiad	164.54			164.54
Student's for Social Responsibility	897.51			897.51
Special Events/Misc.	2,301.95			2,301.95
Stock Market	70.43			70.43
Student Prints	119.42			119.42
Tri-M Music Honor Society	346.51			346.51
V.E.D.D.A. (formerly V.E.R.Y.)	1,320.81			1,320.81
World LHS (formerly For Lang HS)	1,744.86			1,744.86
Book Balance	<u>\$ 95,804.45</u>	<u>0.00</u>	<u>34.95</u>	<u>\$ 95,769.50</u>
Bank Reconciliation				
CD				
Savings				
Checking		95,848.36		
Outstanding		78.86		0.00
Net Checking	95,769.50			
Bank Balance	95,769.50			

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK


EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES

MONTH ENDING AUGUST 31, 2023

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
Middle School:				
Community Services	2,671.57			2,671.57
Languages Club	283.71			283.71
Youth Against Cancer	290.36			290.36
Scrabble Club	129.70			129.70
Spotlight	19,243.62			19,243.62
Student Advisory	1,194.71			1,194.71
Yearbook	20,280.96			20,280.96
Book Balance	<u>\$ 44,094.63</u>	<u>0.00</u>	<u>0.00</u>	<u>\$ 44,094.63</u>
Bank Reconciliation				
CD / Investments				
Savings				
Checking		44,094.63		
Outstanding				
Net Checking	44,094.63			
Bank Balance	44,094.63			

EAST HILLS SCHOOL INTEROFFICE MEMORANDUM

TO: Susan Warren
FROM: Sherry Ma 
DATE: October 5, 2023
RE: Recommendation to BOE to Discard Item(s)

The item(s) listed below is/are no longer working, cannot be repaired, and is/are of no use to the District. I would like to get permission from the Board of Education for it/them to be discarded.

- Teacher's desk, Asset Tag #20081887

Thank you.

SM: mjk

ROSLYN UFSD BOARD OF EDUCATION MEETING

**1st Reading of Policies
October 12, 2023**

POLICY 6700

Purchasing

Adopt Revised Policy

ROSLYN UNION FREE SCHOOL DISTRICT

PURCHASING

POLICY 6700

The Board of Education views purchasing as serving the educational program by providing necessary supplies, equipment and related services. ~~Purchasing will be centralized in the business office under the authority of the Purchasing Agent designated by the Board.~~

The Board of Education designates Deidre Ciminera as the Purchasing Agent for the School District. The Purchasing Agent will be responsible for administering all purchasing activities and ensuring the quality and quantity of purchases made by the district. All purchases shall be made through the Purchasing Agent.

The Purchasing Agent is authorized to issue purchase orders without prior approval of the Board when formal bidding procedures are not required by law and budget appropriations are adequate to cover such obligations.

The Purchasing Agent shall be responsible for preparing all bid specifications and a statement of general bidding conditions to be included in every notice or invitation to bid. The District Clerk will be responsible for the documentation of all bids and proposals. If there are questions concerning specifications, the Purchasing Agent will consult with the requisitioner to clarify the matter so as to ensure that the appropriate goods or services are obtained.

It is the goal of the Board of purchase competitively, without prejudice or favoritism, and to seek the maximum educational value for every dollar expended. Competitive bids or quotations shall be solicited in connection with purchases pursuant to law. "The General Municipal Law requires that purchase contracts for materials, equipment and supplies involving an estimated annual expenditure exceeding \$20,000 and public work contracts involving an expenditure of more than \$35,000 will be awarded only after responsible bids have been received in response to a public advertisement soliciting formal bids. *The district has elected to maintain limits of \$10,000 for purchase contracts and \$20,000 for public work contracts beyond which bids will be solicited.*"

In accordance with law, the district shall give a preference in the purchase of instructional materials to vendors who agree to provide materials in alternative formats. The term "alternative format" shall mean any medium or format for the presentation of instructional materials, other than a traditional print textbook, that is needed as an accommodation for a disabled student enrolled in the district (or program of a BOCES), including but not limited to Braille, large print, open and closed captioned, audio, or an electronic file in a format compatible with alternative format conversion software that is appropriate to meet the needs of the individual student.

Purchases involving the expenditure of federal funds, federal grants and/or federal awards

For all purchase contracts involving the expenditure of federal funds, federal grants and/or federal awards, the district shall comply with the Uniform Guidance procurement rules issued by the United States Office of Management and Budget.

Goods and services which are not required by law to be procured by the district through competitive

ROSLYN UNION FREE SCHOOL DISTRICT

PURCHASING

POLICY 6700

bidding will be procured in a manner so as to ensure the prudent and economical use of public monies, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Best Value

When it is in the best interests of the School District, contracts for purchases of materials, supplies or equipment (except printed material), may be awarded to a responsive and responsible bidder on the basis of "best value" in accordance with the requirements of General Municipal Law, section 103 and State Finance Law, section 163. When the School District determines to award a purchase contract on the basis of "best value," the bid specifications shall identify the criteria and rating system to be utilized in making a "best value" determination. The purchasing agent shall maintain documentation reflecting said criteria and rating system, as well as the evaluation of each bidder's bid in connection with same.

Procurement of goods and services pursuant to a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision therein

The School District, may, when permitted by law and applicable contract terms, utilize contracts let by the United States of America, any agency thereof, any state or any other county or political subdivision or district therein if such contract was let in a manner consistent with New York State law and made available for use by the School District.

Alternative proposals or quotations will be secured by requests for proposals, written quotations or any other appropriate method of procurement, except for procurements:

1. under a county contract;
2. under a state contract;
3. of articles manufactured in state correctional institutions; or
4. from agencies for the blind and severely disabled.

The district's purchasing activity will strive to meet the following objectives:

1. to effectively supply all administrative units in the school system with needed materials, supplies, and contracted services;
2. to obtain materials, supplies and contracted services at the lowest prices possible consistent with the quality and standards needed as determined by the Purchasing Agent in cooperation with the requisitioning authority. The educational welfare of the students is the foremost consideration in making any purchase;
3. to ensure that all purchases fall within the framework of budgetary limitations and that they are consistent with the educational goals and programs of the district;
4. to maintain an appropriate and comprehensive accounting and reporting system to record and document all purchasing transactions; and

ROSLYN UNION FREE SCHOOL DISTRICT

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5. to ensure, through the use of proper internal controls, that loss and /or diversion of district property is prevented.

Opportunities shall be provided to all responsible suppliers to do business with the school district. Purchases will be made through available state contracts of the Office of General Services, county contracts, or agreements entered into by school districts for joint purchasing whenever such purchases are in the best interests of the district. In addition, the district will make purchases from correctional institutions and severely disabled persons through charitable or non-profit-making agencies, as provided by law.

The district will provide justification and documentation of any contract awarded to an offer or other than the lowest responsible dollar offer or, setting forth the reasons why such award is in the best interests of the district and otherwise furthers the purposes of section 104-b of the General Municipal Law.

The Purchasing Agent will not be required to secure alternative proposals or quotations for:

1. emergencies where time is a crucial factor;
2. procurements for which there is no possibility of competition (sole source items); or
3. very small procurements (\$1,000.00 or less) when solicitations of competition would not be cost-effective.

The Board authorizes the Superintendent of Schools, with the assistance of the Purchasing Agent, the Treasurers and the Internal Auditors to establish and maintain an internal control structure to ensure, to the best of their ability, that the district's assets will be safeguarded against loss from unauthorized use of disposition, that transactions will be executed in accordance with the law and district policies and regulations, and recorded properly in the financial records of the district.

The Purchasing Agent, Treasurers and Internal Auditors shall be responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district. Such procedures shall comply with all applicable laws and regulations of the state and the Commissioner of Education.

No Board member, officer or employee of the school district shall have an interest in any contract entered into by the Board or the district, as provided in Article 18 of the General Municipal Law.

The Purchasing Agent shall meet with the Board annually to review the district's procurement procedures including this purchasing policy and regulation.

The unintentional failure to fully comply with the provisions of section 104-b of the General Municipal Law or the district's policies regarding procurement will not be grounds to void action taken nor give rise to a cause of action against the district or any officer or employee of the district.

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:AMK

Adopted: 12/1989

Revised: 12/1994

7/2005

7/2013

November 21, 2019

Ref.: Education Law §§305(14); 1604(29-a); 1709(4-a)(9)(14)(22); 2503(7-a); 2554(7-a)
General Municipal Law §§102l 103; 104-b; 109-a; 800 et seq.; State Finance Law §163

Cross Ref.:

ROSLYN UNION FREE SCHOOL DISTRICT

PURCHASING REGULATION

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The following sets forth the procedures for the procurement of goods and services by the district:

Definitions

Purchase Contract: a contract involving the acquisition of commodities, materials, supplies or equipment

Public Work Contract: a contract involving services, labor or construction

General Municipal Law

"The General Municipal Law requires that purchase contracts for materials, equipment and supplies involving an estimated annual expenditure exceeding \$20,000 and public work contracts involving an expenditure of more than \$35,000 will be awarded only after responsible bids have been received in response to a public advertisement soliciting formal bids. *The district has elected to maintain limits of \$10,000 for purchase contracts and \$20,000 for public work contracts beyond which bids will be solicited.*"

Competitive Bidding Required

A. Method of Determining Whether Procurement is Subject to Competitive Bidding

1. The district will first determine if the proposed procurement is a purchase contract or a contract for public work.
2. If the procurement is either a purchase contract or a contract for public work, the district will then determine whether the amount of the procurement is above the applicable monetary threshold as set forth above.
3. The district will also determine whether any exceptions to the competitive bidding requirements (as set forth below) exist.

B. Contract Combining Professional Services and Purchase

In the event that a contract combines the provision of professional services and a purchase, the district, in determining the appropriate monetary threshold criteria to apply to the contract, will determine whether professional service or the purchase is the predominant part of the transaction.

C. Opening and Recording Bids: Awarding Contracts

The District Clerk will be authorized to open and record bids and to forward them to the Purchasing Agent. Contracts will be awarded to the lowest responsible bidder meeting specifications (as recommended by the Purchasing Agent), who has furnished the required security where applicable, after responding to an advertisement for sealed bids.

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D. Documentation of Competitive Bids

The Purchasing Agent will maintain proper written documentation which will set forth the method in which it determined whether the procurement is a purchase or a public work contract.

A quote which exceeds the bid limit will be awarded only when such award is in the best interests of the district and otherwise furthers the purposes of section 104-b of the General Municipal Law. The district will provide justification and documentation of any such contract awarded.

E. Purchase of Instructional Materials

In accordance with Education Law, the district shall give a preference in the purchase of instructional materials to vendors who agree to provide materials in alternative formats (i.e., any medium or format for the presentation of instructional materials, other than a traditional print textbook, that is needed as an accommodation for a disabled student enrolled in the district, including but not limited to Braille, large print, open and closed captioned, audio or an electronic file in an approved format.

The district will establish and follow a plan to ensure that every student with a disability who needs his or her instructional materials in an alternative format will receive those materials at the same time that they are available to non-disabled students.

F. Leases of Personal Property

In addition to the above-mentioned competitive bidding requirements, section 1725 of the Education Law requires that the district be subject to competitive bidding requirements for purchase contracts when it enters into a lease of personal property.

Documentation:

The district will maintain written documentation such as quotes, cost-benefit analysis of leasing versus purchasing, etc.

Any legal issues regarding the applicability of competitive bidding requirements will be presented to the school attorney for review.

Exceptions to Competitive Bidding Requirements

The district will not be subject to competitive bidding requirements when the Board, in its discretion, determines that one of the following situations exists:

1. Emergency situations where:
 - a. the situation arises out of an accident or unforeseen occurrence or

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- condition;
- b. a district building, property, or the life, health, or safety of an individual on district property is affected; or
- c. the situation requires immediate action which cannot await competitive bidding.

However, when the Board passes a resolution that an emergency situation exists, the district will make purchases at the lowest possible cost, seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances.

Documentation:

The Purchasing Agent will maintain records of verbal (or written) quotes.

2. When the district purchases surplus or second-hand supplies, materials or equipment from the Federal or State government or from any other political subdivision or public benefit corporation within the State.

Documentation:

The Purchasing Agent will maintain market price comparisons (verbal or written quotes) and the name of the government entity.

3. When the district separately purchases eggs, livestock, fish and dairy products (other than milk), juice, grains and species of fresh fruits and vegetables directly from producers or growers. The amount expended in any fiscal year by the district may not exceed an amount equal to fifteen cents multiplied by the number of days in the school year multiplied by the total enrollment of the district.

Documentation:

The Purchasing Agent will maintain documentation consistent with sections 114.3 of the Regulations of the Commissioner of Education;

4. When the district separately purchases milk directly from licensed milk processors employing less than forty (40) people. The amount expended in any fiscal year by the district may not exceed an amount equal to twenty-five cents multiplied by the number of days in the school year multiplied by the total enrollment of the district or exceed the current market price.

Documentation:

The district will maintain documentation consistent with sections 114.4 of the Regulations of the Commissioner of Education; or

5. When there is only one possible source from which to procure goods or services required in the public interest.

Documentation:

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The district will maintain written documentation of the unique benefits of the item or service purchased as compared to other items or services available in the marketplace; that no other item or service provides substantially equivalent or similar benefits; and that, considering the benefits received the cost of the item or service is reasonable, when compared to conventional methods. In addition, the documentation will provide that there is no possibility of competition for the procurement of the goods.

Standardization

Upon the adoption of a resolution by the Board stating that, for reasons of efficiency or economy, there is a need for standardization, purchase contracts for a particular type or kind of equipment, material or supplies of more than \$10,000 may be awarded to the lowest responsible bidder furnishing the required security after advertisement for sealed bids. The resolution must contain a full explanation of the reasons for its adoption.

Quotes When Competitive Bidding Not Required

Goods and services which are not required by law to be procured by the district through competitive bidding will be procured in a manner so as to ensure the prudent and economical use of public monies in the best interests of the taxpayers. When deemed necessary by the district, alternative proposals or quotations will be secured by request for proposals, written or verbal quotations or any other appropriate method of procurement, as set forth below.

A. Method of Documentation

1. Verbal Quotations: the telephone log or other record will set forth, at a minimum, the date, item or service desired, price quoted, name of vendor, name of vendor's representative;
2. Written Quotations: vendors will provide, at a minimum, the date, description of the item or details of service to be provided, price quoted, name of contact. The district will maintain documentation that will include advertisements, specifications and the awarding resolution. Alternatively, written or verbal quotation forms will serve as documentation if formal bidding is not required.
3. Requests for Proposals: the district will contact a number of professionals (e.g., architects, engineers, accountants, lawyers, underwriters, fiscal consultants, etc.) and request that they submit written proposals. The RFPs may include negotiations on a fair and equal basis. The RFPs and evaluation of such proposals will consider price plus other factors such as:
 - a. the special knowledge or expertise of the professional or consultant;
 - b. the quality of the service to be provided;
 - c. the staffing of the service; and
 - d. the suitability for the district's needs.

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The district will first locate prospective qualified firms by:

- a. advertising in trade journals;
- b. checking listing of professionals; or
- c. making inquiries of other districts or other appropriate sources.

The district will then prepare a well-planned RFP which will contain critical details of the engagement, including the methods which it will use in selecting the service.

- B. Purchases/Public Work: Methods of Competition to be Used for Non-Bid Procurement: Documentation to be Maintained

The district will require the following methods of competition be used and sources of documentation maintained when soliciting non-bid procurement in the most cost-effective manner possible:

1. Purchase Contracts up to \$10,000
 - a. Contracts up to \$1,000: No quotations required
 - b. Contracts in excess of \$1,000 to \$5,000: Verbal Quotes
 - c. Contracts in excess of \$5,000 up to \$10,000: Written Quotes
2. Public Work Contracts up to \$20,000
 - a. Contracts up to \$1,000: No quotations required
 - b. Contracts in excess of \$1,000 to \$5,000: Verbal quotes
 - c. Contracts in excess of \$5,000 up to \$20,000: Written Quotes
3. Emergencies: Verbal quotes
Documentation will include notations of verbal quotes
4. Insurance: Written quotes
Documentation will include bid advertisements, specifications and the awarding resolution. Alternatively, written or verbal quotation forms will serve as documentation if formal bidding is not required. "Requests for Proposals" (RFPs), documented in the same manner as described herein, may also be used.
5. Professional Services: RFPs must be solicited at least once every five years for every professional service which would result in an expenditure in excess of \$10,000 in any given year.
6. Second Hand Equipment from Other Governments: Written quotes-
Documentation will include market price comparisons (verbal or written quotes) and the name of the government.

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7. Certain Food and Milk Purchases: Written quotes
Documentation will be consistent with sections 114.3 and 114.4 of the Regulations of the Commissioner of Education.
 8. Sole Source: Written or verbal quotes
Documentation will include, among other things, the unique benefits of the patented item as compared to other items available in the marketplace; that no other item provides substantially equivalent or similar benefits; and that considering the benefits received, the cost of the item is reasonable, when compared to conventional methods. Notations of verbal quotes will be maintained by the district. In addition, the district will document that there is no possibility of competition for the procurement of the goods.

Quotes Not Required When Competitive Bidding Not Required

The district will not be required to secure alternative proposals or quotation for those procurements:

1. under any county or BOCES contract;
2. under a state contract;
3. of articles manufactured in State correctional institutions; or
4. from agencies for the blind and severely disabled.

In addition, the district will not be required to secure such alternative proposals or quotations for:

1. emergencies where time is a crucial factor;
2. procurements for which there is no possibility of competition (sole source items);
3. procurement of professional services which, because of the confidential nature of the services, do not lend themselves to procurement through solicitation; or
4. very small procurements when solicitations of competition would not be cost-effective.

/amk

Adopted: 12/1989

Revised: 12/1994

7/2005

9/2007

7/2013

Ref.: Education Law §§305(14);1709(9)(14)(22)
General Municipal Law §§102;103;104-b;109-a;800 et seq.
8NYCRR §§114.3; 114.4; 170.2

NOTE: This Regulation is reviewed annually by the Board of Education at the July Re-Organization Meeting.

POLICY 6710

Purchasing Authority

ABOLISH POLICY

ROSLYN UNION FREE SCHOOL DISTRICT**PURCHASING AUTHORITY****BOARD OF EDUCATION POLICY 6710**

The Board of Education designates the Assistant Superintendent for Business the Purchasing Agent for the school district. The Purchasing Agent will be responsible for administering all purchasing activities and ensuring the quality and quantity of purchases made by the district.

All purchases shall be made through the Purchasing Agent.

The Purchasing Agent is authorized to issue purchase orders without prior approval of the Board when formal bidding procedures are not required by law and budget appropriations are adequate to cover such obligations.

The Purchasing Agent shall be responsible for preparing all bid specifications and a statement of general bidding conditions to be included in every notice or invitation to bid. The District Clerk will be responsible for the documentation of all bids and proposals. If there are questions concerning specifications, the Purchasing Agent will consult with the requisitioner to clarify the matter so as to ensure that the appropriate goods or services are obtained.

:FPZ

Adopted: 7/2005

Ref: Education Law §1709(20-a)